



# 2025-26 Verification Worksheet

Dependent

## (V5) Federal Student Aid Programs

Your application was selected for review in a process called "Verification." In this process, East-West will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA application and your verification documentation, electronic corrections to your FAFSA may be required. Contact East-West University (312) 939-0111 if you have questions.

### INSTRUCTIONS

- Complete all sections of this worksheet **in full**.
- If you or your parent(s) have filed a 2023 Federal Income Tax Return with the IRS:
  - If you have not already done so, log on to [studentaid.gov/fafsa](https://studentaid.gov/fafsa) and give permission for the Direct Data Exchange (DDX) to transfer your 2023 tax information to your 2025-26 FAFSA.
  - Select either B or C under Parent's Information on the 2<sup>nd</sup> page of this form.
  - If the parent(s) had income: attach all 2023 W-2s, 1099s, or other income statements.
  - If the parent(s) do not have a Social Security Number (SSN), Individual Taxpayer Identification Number (ITIN), or Employer Identification Number (EIN): submit a letter from the appropriate tax filing authority that the individuals did not file taxes.
- Please submit your completed form to 819 S Wabash Ave Chicago, IL 60605 8th Floor Financial Aid Office.

### A. Student Information

Last Name	First Name	M.I.	East-West Identifier (EWUID)
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. Family Information \*If more space is required, attach a separate page.

Full Name			Age
<p>Write the names of the people in your parent(s)' household in the chart below:</p> <ol style="list-style-type: none"><li>Include <b>yourself</b> on the first line.</li><li>Include <b>your parent(s)</b>:<ul style="list-style-type: none"><li>If <u>your parents are divorced</u>, list the parent you lived with the most during the last 12 months. If you did not live with one parent more than the other, indicate the parent who provided <i>more than half</i> of your support during the last twelve months.</li><li>If <u>your parent is remarried</u>, include step-parent.</li><li>If <u>your parents are unmarried but live together</u>, list Parent #1 and Parent #2.</li></ul></li><li>Include your <b>parent(s)' other children</b>, if your parents provide <i>more than half</i> of their support between July 1, 2025 and June 30, 2026 or if the children would be required to provide parental information if they were completing a 2025-26 FAFSA.</li><li>Include <b>other dependents</b>, if they now live with your parent(s) and your parent(s) will continue to provide <i>more than half</i> of their support through June 30, 2026.</li></ol>			<p>Write the age of each family member in the chart below.</p>
			Relationship
			<p>Write the relationship of each family member to the student in the chart below.</p>
			College
			<p>Add the name of the college for any household member (<b>excluding parents</b>) who will be enrolled in a degree, diploma, or certificate program at an eligible postsecondary educational institution <i>at least half-time</i> any time between July 1, 2025 and June 30, 2026.</p>
Full Name	Age	Relationship	College
(EXAMPLE) Missy Jones	18	Sister	Central University
		Self	East-West University

**C. Dependent Student's Information (all applicants)** **Student Name/EWUID:****1. Check the box that applies:**

- a. ☐ I filed/will file a 2023 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- b. ☐ I was not employed, did not have income, and was not required to file a 2023 Federal IRS Tax Return.
- c. ☐ Return. I was employed and had income, but was not required to file a 2023 Federal IRS Tax Return:
- **Complete the chart below:** list employer(s) (including East-West University) and the amount that was earned in 2023
  - **Attach copies of all 2023 W-2 and 1099 Forms.**

<b>COMPLETE CHART ONLY IF BOX c ABOVE IS CHECKED</b>	Non-Tax Filers with 2023 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form.				
	Name of Employer	Amount Earned in 2023	2023 W-2 and 1099 Forms received from employer?		2023 W-2 and 1099 Forms attached to this Form?
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this form.****D. Parent(s)' Information****1. Check the box that applies:**

- a. ☐ I filed/will file a 2023 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- b. ☐ I was not employed, did not have income, and was not required to file a 2023 Federal IRS Tax Return.
- If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.
- c. ☐ I was employed and had income, but was not required to file a 2023 Federal IRS Tax Return:
- **Complete the chart below:** list employer(s) and the amount that was earned in 2023
  - **Attach copies of all 2023 W-2 and 1099 Forms.**
  - If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

<b>COMPLETE CHART ONLY IF BOX c ABOVE IS CHECKED</b>	Non-Tax Filers with 2023 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form.				
	Name of Employer	Amount Earned in 2023	2023 W-2 and 1099 Forms received from employer?		2023 W-2, 1099s and Non-Filing Letter attached?
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this form.****E. Signature. Manually sign with a ballpoint pen.****\*Forms with digital/electronic/typed signatures cannot be accepted and will be returned.**

Each person signing certifies that all the information reported is complete and correct. The student and at least one parent whose information was reported on the 2025-26 FAFSA must sign and date this worksheet.

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Print Student's Name or Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name or Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2025-26  
Student and/or Spouse Tax  
Non-Filing Statement Form  
(V5)**



East-West University, Office of Student Financial  
Aid 8th Floor  
Chicago, IL 60605  
Email: [Cesar@eastwest.edu](mailto:Cesar@eastwest.edu)  
Website: [www.eastwest.edu](http://www.eastwest.edu)  
Phone: (312) 939-0111

**Student**

Legal Name: \_\_\_\_\_ EWUID#: \_\_\_\_\_

**INSTRUCTIONS: Complete A only if you are a Dependent Student or B only if you are an Independent Student.**

Student (and/or spouse) who *did not* file and who *was/were not required* to file a 2023 U.S. Federal, Puerto Rican, or Foreign Income Tax Return must complete, sign and date, and submit this form to 819 S Wabash Ave Chicago, IL 60605 8th Floor Financial Aid Office... We will continue processing your aid once all needed documents are provided.

**A. Dependent Student** (required to provide parent information on the FAFSA) **check the box that applies:**

1. ☐ I was not employed, did not have income, and was not required to file a 2023 Federal IRS Tax Return.
2. ☐ I was employed and had income, but was not required to file a 2023 Federal IRS Tax Return:
  - **Complete the chart below:** list employer(s) (include East-West University and the amount that was earned in 2023 and
  - **Attach copies of all 2023 W-2 and 1099 forms.**

<b>Dependent Students: Complete chart if employed and had income.</b>	Non-Tax Filers with 2023 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form. *If more space is required, attach a separate page.			
	Name of Employer	Amount Earned in 2023	2023 W-2 and/or 1099 forms received from employer?	2023 W-2 and/or 1099 forms attached to this form?
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>

Note: If you lost or never received a W-2, contact your employer to request this form.

**B. Independent Student** (not required to provide parent information on the FAFSA) **check the box that applies:** *Student*  
*Spouse*

1. ☐ ☐ I was not employed, did not have income, and was not required to file a 2023 Federal IRS Tax Return.
  - **I do not have a SSN, ITIN, or EIN and attempted to obtain a Verification of Non-Filing letter from the appropriate tax authority but was unable to obtain the required documentation.**
2. ☐ ☐ I was employed and had income, but was not required to file a 2023 Federal IRS Tax Return:
  - **I do not have a SSN, ITIN, or EIN and attempted to obtain a Verification of Non-Filing letter from the appropriate tax authority but was unable to obtain the required documentation.**
  - **Complete the chart below:** list employer(s) and the amount earned in 2023.
  - **Attach copies of all 2023 W-2 and 1099 forms.**

<b>Dependent Students: Complete chart if employed and had income.</b>	Non-Tax Filers with 2023 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form. *If more space is required, attach a separate page.			
	Name of Employer	Amount Earned in 2023	2023 W-2 and/or 1099 forms received from employer?	2023 W-2 and/or 1099 forms attached to this form?
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>

Note: If you lost or never received a W-2, contact your employer to request this form.

**Signature. Manually sign with a ballpoint pen.**

**\*Forms with digital/typed signatures cannot be accepted and will be returned.**

I certify that all information on this form is true and correct. If married, the spouse's signature is optional, unless a spouse box is checked in Section B.

Print Student's Name or Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Spouse's Name Print Spouse's Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Student**

Legal Name: \_\_\_\_\_ EWUID#: \_\_\_\_\_

**INSTRUCTIONS:** Parent(s) who *did not* file **and** who *was/were not required* to file a 2023 U.S. Federal, Puerto Rican, or Foreign Income Tax Return must complete, sign and date, and submit this form to 819 S Wabash Ave Chicago, IL 60605 8th Floor Financial Aid Office... We will continue processing your aid once all needed documents are provided.

**Parent Statement of Non-Filing**

**Important:** If you typically would have filed a Puerto Rican or Foreign Income Tax Return you must submit appropriate non-filing documentation from a relevant tax authority.

**Check the box that applies:**

- a. ☐ Parent(s) was/were **not** employed, did **not** have income, and *was/were not required* to file a 2023 Federal IRS Tax Return.
- **Complete Chart A below.**
- b. ☐ Parent(s) was/were employed and had income but *was/were not required* to file a 2023 Federal IRS Tax Return. If you checked the box you need to:
- **Complete Charts A and B below.**
  - **Attach copies of all 2023 W-2 and 1099 Forms.**

**Chart A:** List all non-work income and resources used to support yourself.

Source of Income or Type of Resource	Amount Received in 2023

**Chart B:** List all 2023 employers and amount earned.

Name of Employer	Amount Earned in 2023	2023 W-2 and 1099 Forms attached?
	\$	Yes <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note:** If you lost or never received a W-2, contact your employer to request a copy.

**Signature. Manually sign with a ballpoint pen.**

**\* Forms with digital/electronic/typed signatures cannot be accepted and will be returned.**

I certify that I do not have a Social Security Number, an Individual Taxpayer Identification Number, or an Employer Identification Number. *Parent who did not file taxes must sign and date.*

Print Student's Name or Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name or Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2025-26  
Identity & Statement of  
Education Purpose Form  
(V5) Dependent**



East-West University, Office of Student Financial  
Aid 8th Floor  
Chicago, IL 60605  
Email: [Cesar@eastwest.edu](mailto:Cesar@eastwest.edu)  
Website: [www.eastwest.edu](http://www.eastwest.edu)  
Phone: (312) 939-0111

**Student**

Legal Name: \_\_\_\_\_ EWUD #: \_\_\_\_\_

**INSTRUCTIONS:**

**Either:**

**The student must appear in person at East-West University, to verify his or her identity by presenting:**

1. An unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. East-West will maintain a copy of the student's photo ID that is annotated by East-West University with the date it was received and reviewed and the name of the official at East-West University authorized to receive and review the student's ID.
2. The student must sign, in the presence of a East-West University official, the English **Statement of Educational Purpose** below.

**Or:**

**If the student is unable to appear in person at East-West to verify his or her identity, the student must mail the following (upload, fax and email copies will not be accepted) to East-West University at 819 S Wabash Ave Chicago, IL 60605 8th Floor Financial Aid Office.**

1. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; AND
2. The original notarized English **Statement of Educational Purpose** provided below signed in the presence of a Notary.

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this **Statement of Educational Purpose**  
(Print Student's Name)

and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending East-West University for 2025-2026.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Student's ID Number)

\_\_\_\_\_  
(Date)

**Notary's Certificate of Acknowledgement** (only needed if not able to appear in person at East-West University)

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(date) (Notary's Name)

Personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
(Notary's Signature) (Seal)

My commission expires on \_\_\_\_\_  
(Date)

**FOR OFFICE USE ONLY:**

In Person: Attach photocopy of ID after verifying identity.

Document Used: \_\_\_\_\_

Date Received: \_\_\_\_\_

Authorized Name: \_\_\_\_\_

Via Notary: SDS original Notary Seal Viewed.

Initials: \_\_\_\_\_

(Per Federal Regulations cannot accept fax, email, or upload copies.)