



# 2024-25 Verification Worksheet

Independent

## (V1) Federal Student Aid Programs

Your application was selected for review in a process called "Verification." In this process, East-West will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA application and your verification documentation, electronic corrections to your FAFSA may be required. Contact East-West University (312) 939-0111 if you have questions.

### INSTRUCTIONS

- Complete all sections of this worksheet **in full**.
- If you or your spouse (if married) have filed a 2022 Federal Income Tax Return with the IRS:
  - If you have not already done so, log on to [studentaid.gov/fafsa](https://studentaid.gov/fafsa) and give permission for the Direct Data Exchange (DDX) to transfer your 2022 tax information to your 2024-25 FAFSA.
  - Select either B or C under Student and/or Spouse Information on the 2<sup>nd</sup> page of this form.
  - If the you or your spouse had income: attach all 2022 W-2s, 1099s, or other income statements.
  - If you or your spouse do not have a Social Security Number (SSN), Individual Taxpayer Identification Number (ITIN), or Employer Identification Number (EIN): submit a letter from the appropriate tax filing authority that the individuals did not file taxes.
- Please submit your completed form to 819 S Wabash Ave Chicago, IL 60605 8th Floor Financial Aid Office.

### A. Student Information

Last Name	First Name	M.I.	East-West Identifier (EWUID)
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. Family Information \*If more space is required, attach a separate page.

Full Name	Age	Relationship	College
Write the names of <b>all</b> the people in your household in the chart below: 1. Include <b>yourself</b> on the first line. 2. Include <b>your spouse</b> , if you are married. 3. Include <b>your children or your spouse's children</b> , if you or your spouse will provide <i>more than half</i> of their support between July 1, 2023 and June 30, 2024, even if the children do not live with you. 4. Include <b>other dependents</b> , if they now live with you and you or your spouse will continue to provide <i>more than half</i> of their support through June 30, 2024.		Write the age of each family member in the chart below. <b>Relationship</b> Write the relationship of each family member to the student in the chart below. <b>College</b> Add the name of the college for any household member who will be enrolled in a degree, diploma, or certificate program at an eligible postsecondary educational institution <i>at least half-time</i> any time between July 1, 2023 and June 30, 2024.	
<b>(EXAMPLE)</b> Missy Jones	18	Sister	Central University
		Self	East-West University

**C. Independent Student's Information (all applicants)** **Student Name/EWUID:**

**1. Check the box that applies:**

- a.  I filed/will file a 2022 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- b.  I was not employed, did not have income, and was not required to file a 2022 Federal IRS Tax Return.
  - If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.
- c.  I was employed and had income, but was not required to file a 2022 Federal IRS Tax Return
  - **Complete the chart below:** list employer(s) (including East-West University) and the amount that was earned in 2022.
  - **Attach copies of all 2022 W-2 and 1099 Forms.**
  - If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

<b>COMPLETE CHART ONLY IF BOX c ABOVE IS CHECKED</b>	Non-Tax Filers with 2022 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form.			
	Name of Employer	Amount Earned in 2022	2022 W-2 and 1099 Forms received from employer?	2022 W-2, 1099s and Non-Filing Letter attached?
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this form.**

**D. Spouse's Information**

**1. Check the box that applies:**

- a.  Spouse filed/will file a 2022 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- b.  Spouse was not employed, did not have income, and was not required to file a 2022 Federal IRS Tax Return.
  - If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.
- c.  Spouse was employed and had income, but was not required to file a 2022 Federal IRS Tax Return:
  - **Complete the chart below:** list employer(s) and the amount that was earned in 2022.
  - **Attach copies of all 2022 W-2 and 1099 Forms.**
  - If you do not have a SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

<b>COMPLETE CHART ONLY IF BOX c ABOVE IS CHECKED</b>	Non-Tax Filers with 2022 earnings are federally required to submit a copy of W-2(s) from each employer to East-West University with this form.			
	Name of Employer	Amount Earned in 2022	2022 W-2 and 1099 Forms received from employer?	2022 W-2, 1099s and Non-Filing Letter attached?
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this form.**

**E. Signature. Manually sign with a ballpoint pen.**

**\*Forms with digital/electronic/typed signatures cannot be accepted and will be returned.**

Each person signing certifies that all the information reported is complete and correct. If married, the spouse's signature is optional.

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Print Student's Name or Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Spouse's Name Print Spouse's Signature \_\_\_\_\_ Date: \_\_\_\_\_